

DRAFT Minutes of the Cossington Neighbourhood Plan Advisory Committee meeting

1 September 2020 at 7 pm via Zoom

<p>1. Welcome and apologies</p> <p>Attendees: Penny Weston-Webb (PWW Chair), Vic Chapman (VC), Fiona Gibbs (FG), Gary Kirk (GK <i>YourLocale</i>), Janette Matthews (JM Minutes) Pearl Morelli-McKeon (PM), John McKeon (JMK), Richard Webb (RW)</p> <p>Apologies: Howard Sanderson (HS), Emma Crowe (EC Clerk to the Parish Council)</p>	
<p>2. Declarations of Interest</p> <p>None declared</p>	
<p>3. Minutes of meeting held on 11 August 2020</p> <p>The minutes were accepted as accurate and there were no matters arising not covered elsewhere.</p>	
<p>4. Funding proposal update</p> <p>An acknowledgement of the funding bid had not yet been received. PWW will progress as soon as possible as this is now urgent.</p>	PWW
<p>5. Updates:</p> <p>Website</p> <p>The Neighbourhood plan website has been developed by RW. There is the ability to track traffic.</p> <p>JM will forward the logo to RW and JBM.</p> <p>More images for the gallery are needed. The website needs promoting.</p> <p>Thank you to Richard.</p>	JM ALL
<p>Questionnaire</p> <p>Both the online and print questionnaires are complete and have been reviewed.</p> <p>JBM to let GK have the final proof. GK will organise printing of 250 copies.</p> <p>PM and JM will deliver to all residents in the village.</p> <p>Participation in the questionnaire and the Neighbourhood Plan website will be promoted through</p> <ul style="list-style-type: none">• Posters on the two Parish Council notice boards. JBM to liaise with EC• The Cossington Neighbourhood Watch Facebook page.• The Village Newsletter• Our Cossington website. JBM to contact Gareth MacCague	JBM/GK PM/JM JBM/EC JBM JBM JBM
<p>Land ownership</p> <p>PWW has completed and sent a map to GK. PWW will obtain correspondence addresses in case we need to contact any landowners in connection with a development site survey or environmental concerns.</p>	PWW

<p>PWW has written to the statutory stakeholders as advised by GK. Others will be written to at a later point in the plan process. Some responses have been received.</p>	
<p>History of Parish</p> <p>FG had circulated historical and contemporary images, some of which may be used to illustrate the final plan. RW to add to the gallery on the website.</p> <p>FG will revise the 'potted history of the village' to about two pages. All to send comments to FG.</p>	<p>FG/RW</p> <p>FG ALL</p>
<p>6. Socio-economic data (circulated)</p> <p>GK discussed the socio-economic data which compared Cossington to Charnwood Borough and further afield.</p> <p>JBM to ask EC to circulate the recently conducted housing needs survey to GK.</p>	<p>EC</p>
<p>7. AOB</p> <p>There was no other business.</p>	
<p>8. Date of future meeting(s)</p> <p>The next meeting will be on 1 October 2020 at 7pm via Zoom. EC to send link. RW sends apologies.</p>	<p>EC</p>