

## Draft Minutes of Cossington Neighbourhood Plan Advisory Committee meeting

1 October 202 at 7pm via Zoom

<p><b>1. Welcome and apologies</b></p> <p>Attendees: Penny Weston-Webb (PWW Chair), Vic Chapman (VC), Fiona Gibbs (FG), Gary Kirk (GK <i>YourLocale</i>), Janette Matthews (JM Minutes) Pearl Morelli-McKeon (PM), John McKeon (JMK), Richard Webb (RW)</p> <p>Apologies: Richard Webb (RW), Howard Sanderson (HS), Emma Crowe (EC Clerk to the Parish Council)</p>	
<p><b>2. Declarations of Interest</b></p> <p>None declared</p>	
<p><b>3. Minutes of meeting held on 1 September 2020</b></p> <p>The minutes were accepted as accurate.</p> <p><b>Matter arising - Funding</b></p> <p>PWW explained that the funding for the Neighbourhood Plan from Locality has not yet been approved and a query had been raised. GK explained that this is now a matter of grave concern as Locality will not fund retrospective work.</p> <p>PWW undertook to contact Locality again as a matter of urgency. GK recommended that all contact takes place via email to provide a communication trail. PWW will update the NP Advisory Committee with Locality's response as soon as possible.</p>	PWW
<p><b>4. Neighbourhood Plan Questionnaire update</b></p> <p>The NP Questionnaire closed on 30 September and 167 responses have been received. 36 of these were print versions and PM has entered these. GK advised that a response of approximately 35% of residents over 16 was excellent. GK will officially close the survey on 2 October 2020. Responses received after this date will be omitted.</p> <p>Thank you to everyone who facilitated the Questionnaire and to Cossington Neighbourhood Watch and the Village Newsletter for promotion.</p> <p>The next step will be to analyse the data. GK will undertake this work once funding is available.</p> <p>As we cannot hold public meetings due to COVID restrictions, JM will write to respondents who indicated they wished to be involved. JM will liaise with Mike Preston to obtain the data.</p> <p>Depending on the number of volunteers, two or three groups will be required for:</p> <ul style="list-style-type: none"><li>• Built environment – e.g. design, housing mix, approach for applications of for one or two houses, the settlement boundary, limits to development</li><li>• Environment – e.g. local green spaces, views, flooding, heritage assets.</li></ul>	GK  GK  JM

<ul style="list-style-type: none"> <li>• Other – e.g. Issues to do with community facilities (protection, new), transport, employment, home working, broadband, farming, home working.</li> </ul> <p>An issue we need to address is how to approach working groups if we cannot meet particularly for residents who do not use computers.</p>	
<p>5. AOB</p> <p>None</p>	
<p>6. Date of future meeting(s)</p> <p>Provisional date: 22 October at 7pm if funding has been approved.</p>	