

DRAFT Cossington Neighbourhood Plan Advisory Committee meeting

19 November 2020 at 7 pm via Zoom

<p>1. Welcome and apologies</p> <p>Attendees: Penny Weston-Webb (PWW Chair), Vic Chapman (VC), , Gary Kirk (GK <i>YourLocale</i>), Janette Matthews (JM Minutes) Pearl Morelli-McKeon (PM), John McKeon (JMK), Richard Webb (RW)</p> <p>Apologies: Howard Sanderson (HS), Emma Crowe (EC Clerk to the Parish Council), Fiona Gibbs (FG)</p>	
<p>2. Declarations of Interest</p> <p>None</p>	
<p>3. Minutes of meeting held on 29 October 2020</p> <p>The minutes were accepted as accurate and there were no matters arising not covered elsewhere.</p>	
<p>4. Funding proposal update</p> <p>Funds from Locality have been received by the Paish Council. <i>YourLocale</i> has submitted invoices which have been approved. RW has outstanding expenses which he will submit to EC.</p>	RW
<p>5. Theme Groups</p> <p>a. Groups and Composition</p> <p>There will be three Theme Groups to formulate ideas and report back to NP Advisory Committee:</p> <ul style="list-style-type: none">• 1) Housing and the built environment,• 2) Natural and Historic Environment,• 3) Accessibility and transport; community facilities, economic growth. <p>There were 19 volunteers who expressed as first choices:</p> <ul style="list-style-type: none">• Group 1 – 10 plus PWW, RW (12)• Group 2 – 6 plus FG, JMK, JM (9)• Group 3 – 3 plus VC, PMM, RW, PWW (7) <p>Theme Group meetings will be facilitated by <i>YourLocale</i> and it is anticipated they will meet over a period of 6 months with research/work in between meetings.</p> <p>Each group will have a co-ordinator from the NPAC who will report activity. Individual group will co-ordinate their own meeting dates.</p>	
<p>b. Meeting date(s)</p> <p>The launch meeting will take place on 3 December at 7:30pm and last ¾-1 hour. JM to notify volunteers of meeting date and send agenda and Zoom link nearer the time.</p>	JM

<p>Letters will be hand delivered to 5 residents who indicated they wanted to be involved but did not leave email address.</p>	<p>JM</p>
<p>c. Format of Theme Group launch meeting</p> <p>The Theme Group launch meeting on 3 December via Zoom will have the following format:</p> <ul style="list-style-type: none"> • Welcome - PWW • Introduction to Neighbourhood Plans - GK • The Advisory Committee and What we have done so far – PWW • Outline of the three Theme Groups – GK • Q&A <p>GK will circulate documentation on Theme Groups and an agenda.</p>	<p>PWW GK GK</p>
<p>6. Affordable Housing Assessment</p> <p>A report had been prepared and circulated by GK. It demonstrates a shortage of affordable housing in the parish and that a policy encouraging affordable housing for would be beneficial. Group 1 will consider this further.</p> <p>Locality has circulated a survey on affordable housing. GK will complete indicating the NP will consider affordable housing for sale but not other categories.</p>	<p>GK</p>
<p>7. AOB</p> <p>None</p>	
<p>8. Date of future meeting(s)</p> <p>The NP Advisory Committee (NPAC) will meet after all Theme Groups have met at least once, probably in February, tbc.</p>	