

**MINUTES OF COSSINGTON PARISH COUNCIL ANNUAL  
MEETING HELD AT JUBILEE HALL, COSSINGTON  
ON WEDNESDAY 15<sup>th</sup> MAY 2019**

**Present:** Mrs P Weston-Webb  
Mrs P Morelli-McKeon  
Mrs B Orridge  
Mr Sanderson  
Mr S Cobley  
Mrs E Crowe Clerk

**Members of the Public:** Mr Castleman & Mr Antill

**Apologies:** Cllr J Poland

**0119 Election of Chairman**

Mrs Penny Weston-Webb was elected as Chairman.

**0219 Chairman's Report 2018/2019**

Mrs Weston-Webb handed a copy of her report to all the Councillors.

**0319 Platt's Charity & Babington Charity**

Mr Drew gave a report to the Councillors regarding Babington Charity. The Councillors found it very interesting and informative and thanked him for coming along to the meeting.

Mrs Weston-Webb updated the Councillors about Platt's Charity.

**0419 Acceptance & Review of the Parish Council Constitution Guidelines/Standing Orders/Financial Regulations and Policies**

The Councillors all agreed that the Constitution Guidelines, Statement of Internal Control, Members Code of Conduct, Standing Order, Financial Regulations and other procedures and policies are all up to date.

The Clerk to put together a Reserve Policy Statement.

**0519 Annual Accounts 2018/19 Annual Governance Statement to be considered, approved & signed**

The Annual Internal Audit for the financial year from April 2018 – March 2019 has been completed by Richard Willcocks.

Signed:

Date:

The Councillors considered and approved Section 1 – Annual Governance Statement 208/19 of the Annual return for the year ended 31<sup>st</sup> March 2019. The Chairman, Mrs P Weston-Webb and the Clerk, Mrs Crowe signed on behalf of the Parish Council.

**0619 Annual Accounts 2019/19 Accounting Statement to be considered, approved & Signed**

The Councillors considered and approved Section 2 – Accounting Statements 2017/18 of the Annual return for the year ended 31<sup>st</sup> March 2019. The Chairman, Mrs P Weston-Webb and the Clerk, Mrs Crowe signed on behalf of the Parish Council

The Clerk to upload the signed Annual Return on to the Website. The Notice of the date of commencement of period for the exercise to public rights notice for the Accounts for the year ended 31<sup>st</sup> March 2019 will be placed on the notice boards for the public to view the accounts from 17<sup>th</sup> June 2019 to 26<sup>th</sup> July 2019.

**0719 LRALC Delegate for LRALC AGM**

Mrs Weston-Webb volunteered to attend the LRALC AGM on 15<sup>th</sup> June at 10:00am.

**0818 Date of Next Annual Meeting**

The next Annual Parish Council meeting will be at 6:30p.m on Wednesday 14<sup>th</sup> May 2020.

Meeting closed at 19:05hrs

Signed:

Date: