

**Minutes of Cossington Parish Council held at Jubilee Hall,  
on Wednesday 17<sup>th</sup> April 2013 at 6.30 p.m.**

**Present:** Mrs P Weston-Webb. Chairman.  
Mr A Shuttlewood  
Mrs P Morelli-Mckean  
Mr A Puri  
Mr N White  
Cllr. Dave Houseman  
Emma Crowe. Clerk.

**Apologies:** Cllr. M Blaine

**Members of the Public:** Mrs Mason, Mrs Diamond, Mr Pitson

**Disclosure of Interest:** None this Month.

**Minutes of last month's meeting:** Clarification of point 29313, ii, - It is the Environment Department Cllr Blaine will be contacting not the Environment Agency.  
Agreed and Signed by the Chairman

ACTION BY

30013 **Public Questions** - Update from last meeting with regarding to the flooding issues.

30113– **Action Update**

- |   |      |
|---|------|
| 1. Flooding Issues – The Clerk to write a letter to Jason Hammond at Severn Trent asking for a meeting within two weeks to discuss the flooding problem and to understand how Severn Trent are progressing with resolving the issue. The Clerk to contact Cllr Blaine to ask him who is the best person to represent us as a Parish Council from the Borough Council both technically as an Engineer and to take ownership to help move the issue forward and get a solution. | E.C. |
| 2. Village Projects Update – To be discussed at the next meeting.<br>i Christmas Lights.  | E.C. |
| 3. Parish Council Constitution Guidelines –<br>i Roles & Responsibilities.<br>ii Standing Orders.<br>iii Members Code Of Conduct.<br>iv Financial Regulations.<br>v Cossington Parish Council Constitution.   |      |

All the Councilors agreed that the documents are correct once the two handwritten amendments had been made. All documents have been dated and signed by each Parish Councilor. The Clerk to store the documents as a record.

E.C.

Mr Puri has taken responsibility for keeping all the documents up to date.

A.P.

4. Removal of Cats Eyes – Main Street - The Highway Inspector is arranging for the failed reinstatements to be filled again once the weather conditions are more favorable to ensure a satisfactory outcome.

### 30213 – **Planning**

1. Application No: P/13/0637/2. Proposal for Erection of 2 storey extension to side of dwelling. (Revised proposal P/11/0046/2 refers) at The Willows, 7 Middlefield Road, Cossington. LE7 4UT.

The Clerk to report the Councilors concerns about the building line and reiterate the concerns regarding the size of the village facilities.

E.C.

30313 – **Blue Box** - Circulated for all to read.

### 30413 – **Correspondence**

1. Stepping Stones Project Annual Partners' and Stakeholders Forum – 16<sup>th</sup> May at 6.00 p.m. None of the Councilors are able to attend.
2. Grant Thornton – Notice of Annual Audit for the Year ended 31<sup>st</sup> March 2013. The Clerk has contacted Roger Smith and the Councilors agree for Roger to complete an internal audit of the Year End Accounts.

E.C.

### 30513 – **Accounts**

CA Plus (Payroll Charges)	£36.00
Leicestershire Footpaths Assoc. (Membership Fee)	£5.00
LRALC (Membership Fee)	£183.91
Emma Crowe (Expenses)	£34.50
Rural Community Council (Membership Fee)	£40.00

The Council agreed to the renewal of Leicestershire Footpaths Assoc., LRALC and the Rural Community Council Memberships.

Current Account: £7905.08    Reserve Account    £5642.87

### 30613 – **Clerks Report**

1. Election of Chairman at the AGM – Proxy Vote. The Clerk reported that there is no ability for a Councilor to vote by proxy. The election of a Chairman must be the first item of business and the meeting can't move on until a Chairman is elected. The Council chose to do a hands up election.

2. Cutting of the Memorial Car Park Banks. The Clerk to contact Brian Mee Associates to inform him we will inform him of when the bank requires cutting.
3. Village Charity End of Year Accounts. The Clerk has written to Babington Charity, Bull Piece Charity and Platt's Recreation Charity asking for a copy of the end of year accounts for the Parish Council's AGM meeting.
4. Risk Assessment – Mr Puri and the Clerk to carry out a Risk Assessment before the next Parish Council meeting.

E.C.

E.C./A.P.

**Meeting Closed**

**Next Meeting** Wednesday 15<sup>th</sup> May, 2013 at 7.50 p.m.

Cossington Parish Council AGM – Starts at 7.30 p.m. after Joint Soar Valley Villages Meeting at 7.00 p.m.