

**Minutes of Cossington Parish Council held at Jubilee Hall,
on Wednesday 19th June 2013 at 6.30 p.m.**

Present: Mrs. E Crowe - Clerk. Mr. N White.- Chairman
Mr. A Shuttlewood Mrs. P Weston-Webb
Mrs P Morelli-McKeon Mr. A Puri
Cllr. Dave Houseman

Apologies: Cllr. M Blaine

Members of the Public: Mr R Smith

Disclosure of Interest: Mrs P Weston-Webb – Christmas Lights/Risk Assessment
Quotes
Mrs P Morelli-McKeon – Christmas Lights

Minutes of last month's meeting: Agreed and Signed by Chairman.

31413 **Public Questions**

Mr R Smith commented on the large amount of drains that are blocked in the village.

Mr White and Mr Shuttlewood had a meeting with Stuart Sirrell from Charnwood Borough Council and Jason Hammond from Severn Trent Waters on 18th June 2013.

It is advised that all the drains on Main Street will be cleaned and any problems will be rectified. This work will be carried out over the next two months including the blocked surface water drain near 59 Main Street.

A section of the gully piping will be replaced at the end of Main Street/ Syston Road due to the roots of a Willow tree damaging the pipe.

The Agencies will also establish where the surface water travels away from the village from Fisher Close.

Cllr Houseman informed the Councilors that Highways Customer Service Centre is refiguring their request tracking system.

Cllr Houseman advised that Charnwood Borough Council have issued the Pre-Submission Draft of the Core Strategy for Charnwood Local Plans. The Clerk to circulate a copy of the draft plans to all the Councilors.

ACTION BY

E.C.

31513 **Action Update**

1. Flooding Issues.

The Clerk to book the Vestry and invite all the residents, Vicky Candish, Stuart Sirrell, Dave Woolsey and Jonathan McGuinness to a further meeting on Thursday 25th July at 10.30 a.m. in the Vestry. The issue of Ownership of the road is still in question.

E.C.

2. Village Projects Update

i Christmas Lights.

Waiting to hear back from the P.C.C. Committee. Mr White has requested that an answer to be given before their next meeting in September.

N.W.

Signed:

Date:

<p>ii. Action Party – Historical Documents – Retain/Destroy Mrs Weston-Webb, Mrs Morelli-McKeon and the Clerk to meet on Monday 24th June to start going through all the documentation. The Clerk to ask Wigston Records Office what size storage boxes they recommend for storage.</p>	<p>P.W.W/ P.M.M/ E.C</p>
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<p>3. Risk Assessment Maintenance Quotations - Mr White agreed to create a work quotation specification form to be sent out to all 3 contractors to complete for quoting for the work to be done. From the quotations received it is apparent that the specification of work to be done was not clear.</p>	<p>N.W.</p>
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<p>Any contract work which needs to be quoted for in the future, the Clerk to send out a quotation form to be completed and returned to the Clerk along with a letterhead in a sealed envelope stating "Quotation" on it</p>	<p>E.C.</p>
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<p>The Clerk to contact Mr Mason regarding replacing the fence on Back Lane car park. Mr White to create a specification of the work and to discuss at the next meeting.</p>	<p>E.C. N.W.</p>
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<p>4. EU Commemorative Plaque Wording – To be discussed at the next meeting.</p>	
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5. VAS Sign

<p>Mr White confirmed that the connection of the batteries seem to be working ok. Mr White to let the Clerk have a specification of what type of transformer to attach to certain lamp posts around the village is required to connect to the VAS sign. The Clerk to contact Highways for permission to install the transformers.–</p>	<p>N.W. E.C.</p>
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6. Roles & Responsibilities

<p>The Chairman requested for the Constitution Guidelines to be re read on a regular basis at Parish Council meetings to keep the documents up to date. A copy of the Parish Council Roles & Responsibilities document was given to all Councilors to read.</p>	<p>ALL</p>
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<p>Mr Puri to amend the Constitution Guidelines as agreed at the meeting held on 17th April 2013 and forward an electronic version to the Clerk.</p>	<p>A.P.</p>
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7. Asset Register Update – Relevant Deeds & Covenants associated with Assets -

<p>The Clerk to give a copy of the Parish Council Asset Register to all Councilors at the next meeting. The Clerk to email a copy to Mr White to be added to the website.</p>	<p>E.C. N.W.</p>
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8. Website Update –

It was agreed that in the future a copy of the Parish Council Accounts Summary for the Precept will be put on the website and a copy will be included in the village newsletter as information for the public.

31613 **Planning**

1. Section 119 – Highways Act 1980 – Footpath I58 (Part) Parish of Cossington Public Path Division Order 2012. – Notice of Confirmation (Copy on Notice Board from 7th June 2013).

31713 **Blue Box** – Circulated for all to read.

Signed:

Date:

31813 **Correspondence**

1. Leicestershire County Council – SHIRE Grant Aid for Community Building Projects.

Mrs Weston-Webb informed that the Church are not in a position to start applying for grants as yet.

The Clerk to email a copy to Mr R Smith on behalf of Platt's Charity

E.C.

2. Official Opening of the Connect2 Watermead Country Park – 2nd July at 1pm. None of the Councilors are able to attend.

3. Charnwood Crime & Safety Forum – 24th June at 7.00 p.m.

Mr White to attend.

N.W.

4. Notification of Proposed Footway on Humble Lane -

The Clerk read out the response email received from Leicestershire County Council. It was agreed that there is no objection to the original agreement.

31913 **Accounts**

Brian Mee Associates £282.00

Emma Crowe £61.95

Cossington Jubilee Hall (Hire) £140.00

Current Account: £2163.64 Reserve Account £21643.54

32013 **Clerks Report**

1. Alternative Date for August Meeting –

To be discussed at the meeting in July.

2. Memorial Car Park Bank –

The Clerk to contact Brian Mee Associates to go ahead and cut the grass on the banks in the War Memorial car park.

E.C.

3. Revamp of Joint Soar Valley Villages Liaison Meeting Invitation –

The Clerk confirmed that all invitations had been sent out including Hoton Parish Council. Items for the Agenda to be discussed at the next meeting.

4. Leicestershire County Council Local Council Conference –

Mr White and Mrs Weston-Webb to attend.

N.W./
P.W.W.

5. Councilor Training –

The Clerk to obtain training course dates from LRALC.

E.C.

6. Laser Printer -

The Clerk to confirm at the next meeting if there is space in the office for a printer to be installed.

E.C.

Meeting Closed

Next Meeting Wednesday 17th July, 2013 at 6.30 p.m.

Signed:

Date: