

	<p>6. Risk Assessment Mrs Weston-Webb and the clerk completed the risk assessment of all the Parish Council assets in the village. The Clerk to create a list of work which needs to be done and obtain 3 quotes for the next meeting.</p> <p>7. Reports of Meetings Attended NHW – Mr Shuttlewood reported that there had been 1 burglary in Cossington over the last month.</p> <p>Platt’s Charity – Mrs Weston-Webb reported that the situation to try and sort out the pitches and drainage is still on-going.</p>	E.C.										
53416	<p><u>Planning</u> Nothing this Month</p>											
53516	<p><u>Blue Box</u> – Circulated for All Councillors to Read</p>											
53616	<p><u>Correspondence</u> None this month.</p>											
53716	<p><u>Accounts</u></p> <table border="0"> <tr> <td>RCC Membership</td> <td>£50.00</td> </tr> <tr> <td>Ivan Landscapes</td> <td>£105.00</td> </tr> <tr> <td>Brian Mee Associates</td> <td>£87.60</td> </tr> <tr> <td>Emma Crowe – Expenses</td> <td>£48.51</td> </tr> <tr> <td>LRALC – Transparency Fund</td> <td>+ £1318.00</td> </tr> </table> <p>Current Account: £6,044.88 Reserve Account: £28,682.25</p> <p>Proposed: Mrs Weston-Webb Seconded: Mr Shuttlewood</p>	RCC Membership	£50.00	Ivan Landscapes	£105.00	Brian Mee Associates	£87.60	Emma Crowe – Expenses	£48.51	LRALC – Transparency Fund	+ £1318.00	
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53816	<p><u>Clerks Report</u></p> <ol style="list-style-type: none"> Internal Audit – Richard Willcocks The Clerk has arranged to meet Mr Willcocks to start the process of the internal audit. White “Keep Clear” Markings The Clerk is waiting to hear back from Highways with regards to the white “Keep Clear” markings that have appeared on Main Street. VAT Refund The Clerk reported that she has submitted a VAT claim form for £660.56 for the period from 1st March 2015 to 12th January 2016. Auto Enrolment – Pension Scheme The Clerk reported that CA Plus have advised her to contact NEST with regards to setting up the Auto Enrolment. The Clerk to discuss this with Richard Willcocks when she meets with him. 											

Signed:

Date:

Next Meeting: Wednesday 20th April at 6.30p.m.in the Jubilee Hall.

Meeting Closed at 8:20hrs

Signed:

Date: