

**Minutes of Cossington Parish Council held at Jubilee Hall,  
on Wednesday 19<sup>th</sup> April at 7.00p.m.**

Present:                Mrs E Crowe - Clerk                                Mrs P Weston-Webb - Chairman  
                               Mr A Shuttlewood                                    Mrs Orridge  
                               Mrs P Morelli-McKeon  
                               Cllr Houseman

**Apologies Received and Accepted:**    Cllr Poland

**Members of the Public:**    Mr Sanderson, Mrs Kitching, Mr Mason, Mr Weston-Webb

**Disclosure of Interest:**    None

**Minutes of February and March Meetings:**    Agreed and Signed by the Chairman

Action By

62217	<p><b><u>Public Questions</u></b></p> <p>1. Leicestershire County Councillor Update          Cllr Houseman read out his report to all the Councillors – copy attached.          The Chairman thanked Cllr Houseman very much for all his help and hard work he had given to Cossington Parish Council over the past 12 years.</p> <p>Cllr Houseman agreed to contact Debbi Payne to ask for an update regarding Network Rail and Highways repairing the verges and pot holes along The Humbles, Back Lane and Bennett’s Lane.</p> <p>Cllr Houseman also agreed to enquire about the gully that seems to have been covered over by soil or the Virgin cabinets on Main Street opposite No.125.</p> <p>2. Charnwood Borough Councillor Update          Nothing to report</p>	<p>D.H</p> <p>D.H.</p>
62317	<p><b><u>Action Update</u></b></p> <p>1. Parish Councillor Vacancy          The Councillors met with all 3 applicants.          A vote process was followed where there was not a majority vote from the Councillors present and voting. The Councillors agreed to wait until the next Parish Council meeting to discuss.</p> <p>2. Risk Assessment          Mrs Weston-Webb and the Clerk have completed the risk assessment of</p>	

Signed:

Date:

	<p>all the Parish Council assets. The Clerk to arrange for the Back Lane car park to be cleared of weeds.</p> <p>3. Internal Audit – Review of Policies and Procedures Mr Willcocks has completed the internal audit satisfactorily. Mr Willcocks has recommended that the Parish Council adopts a Statement of control, Complaints Policy, Equal Opportunities Policy, Freedom of Information and Powers of the Council documents. The Clerk agreed to create as many of the documents as she can and give them to each Councillor to read before the next Parish Council meeting. The Clerk will also prepare the Standing Orders, Financial Regulations and the Members Code of Conduct for the Councillors to review at the next meeting.</p> <p>4. Verges/Potholes on Humble Lane/Bennett's Lane/Back Lane Cllr Houseman agreed to contacting the relevant personnel (see index 62217).</p> <p>5. Report of Meetings Attended NHW – Mr Shuttlewood reported that Derry's Nurseries have had a burglary where a window and door were broken into.  Platt's Charity – Mrs Weston-Webb reported that the committee are stopping dogs being off their leads on the recreation ground as there is a problem with dog fouling on the pitches.</p>	E.C.  E.C.										
62417	<p><b><u>Planning</u></b></p> <p>None this month</p>											
62517	<p><b><u>Blue Box</u></b> – Circulated for All Councillors to Read</p>											
62617	<p><b><u>Correspondence</u></b></p> <p>1. Leicestershire &amp; Rutland Association of Local Councils Membership The Councillors agreed to renew the membership.</p> <p>2. Rural Community Council Membership The Councillors agreed to renew the membership</p>											
62717	<p><b><u>Accounts</u></b></p> <table> <tr> <td>Emma Crowe (Expenses)</td> <td>£22.90</td> </tr> <tr> <td>Wreake Contractors (Back Lane Carpark)</td> <td>£600.00</td> </tr> <tr> <td>NALC &amp; LRALC Annual Membership Fees</td> <td>£192.12</td> </tr> <tr> <td>RCC Membership</td> <td>£50.00</td> </tr> <tr> <td>CA Plus (payroll services)</td> <td>£18.00</td> </tr> </table> <p>Current Account: £782.21    Reserve Account:    £28,693.30</p> <p>Proposed by: Mrs Weston-Webb    Seconded by: Mrs Orridge</p>	Emma Crowe (Expenses)	£22.90	Wreake Contractors (Back Lane Carpark)	£600.00	NALC & LRALC Annual Membership Fees	£192.12	RCC Membership	£50.00	CA Plus (payroll services)	£18.00	
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62817	<p><b><u>Clerks Report</u></b></p> <p>1. Parking on Main Street near Bennett's Lane entrance The blue van which has been parked on Main Street near the entrance to Bennett's Lane has removed. The Councillors agreed that if the vehicle was to re-appear the Clerk should send a letter of authority to ask for it to be moved.</p> <p>2. Insurance Renewal Quotes (Came &amp; Co, Aon &amp; Zurich) The Clerk informed the Councillors that she is in the process of obtaining 3 quotes from Insurance Brokers as the Parish Council 3-year insurance cover plan ends on 31<sup>st</sup> May 2017 with Zurich.</p>	E.C.
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**Next Meeting:** Wednesday 24th May at 18:40hrs in the Jubilee Hall after the Annual Parish Council meeting at 18:30hrs

Meeting Closed at 20:05hrs

Signed:

Date: