

**Minutes of Cossington Parish Council held at Jubilee Hall,  
on Wednesday 18<sup>th</sup> April 2018 at 6:30p.m.**

Present:                    Mrs E Crowe - Clerk                    Mrs P Weston-Webb - Chairman  
                                   Mr A Shuttlewood                        Mr Sanderson  
                                   Mrs Orridge

**Apologies Received and Accepted:** Cllr J Poland, Mrs P Morelli-McKeon

**Members of the Public:**        Mr Dunham

**Disclosure of Interest:**        None

**Minutes of March's Meeting:**        Agreed and Signed by the Chairman

Action By

70618	<p><b><u>Public Questions</u></b></p> <p>1. Leicestershire County Councillor Update             Nothing this month.</p> <p>2. Charnwood Borough Councillor Update             Nothing this month.</p> <p>3. Mr Dunham queried the colourful markings which have appeared along Main Street. The Councillors did not know why they have appeared and have asked the Clerk to contact Highways and Severn Trent to ask if they know.</p>	E.C.
70718	<p><b><u>Action Update</u></b></p> <p>1. Speeding &amp; Parked Vehicles             Graham Crompton has emailed the Clerk to say that the request for the speed monitor has been sent to County Hall.</p> <p>2. General Data Protection Regulation             The Clerk went through 1-5 guideline steps received from LRALC.             The Councillors agreed for the Clerk to upload the Privacy notice for employees and the public on to the website.             The Councillors and the Clerk completed the audit for the GDPR.             The Councillors agreed for the Clerk to register with the ICO.             The Councillors agreed for the Clerk to start deleting non-current emails.             The Clerk confirmed that the Parish Council laptop is password protected.</p>	E.C. E.C. E.C.

Signed:

Date:

	<p>The Councillors agreed to set up their own individual Parish Council emails for Parish Council use only.</p> <p>3. Flower Boxes/Village Signs The Councillors looked at various options for flowerboxes and discussed about the upkeep of them. The Clerk to contact County Council to ask if a license is required for flower boxes to be put on the ground and not dug into the ground.</p> <p>4. Syston Lakes Cllr Poland has had a reply from Stephen Stray at the Planning Department and has been advised by LCC that any remediation conditions attached to any mineral application are almost certainly to have been complied with given the age of the application and that the lake has been in situ since that time. Therefore there would not be a basis for enforcement action by LCC on that basis. If the current works are for minerals or waste, then that would come under their responsibility.</p> <p>Planning enforcement are reviewing as to if the work relates to the creation of a fishing lake or other engineering works/change of use of the land, then this would be a matter for CBC planning enforcement to investigate. There would, however, only be a breach if PP is required from CBC for the works.</p> <p>If as part of any works, a right of way / public footpath has been affected then that would need to be considered by the LCC rights of way officer. However, I note that you have indicated the work is alongside a public right of way, accordingly it does not sound like the works have affected the right of way.</p> <p>5. Risk Assessment Maintenance The Clerk contacted 3 companies to quote to do the work around the village. The Councillors agreed for MJ Joinery to carry out the work and source the materials for a cost of £1,225.00.</p> <p>6. Internal Audit The Clerk has signed the Engagement letter for Redwood Pryor Limited to conduct Cossington Parish Councils internal audit at fixed fee of £210.00. Mr Wilcocks has started the internal audit and will have it completed for the Annual meeting on 16<sup>th</sup> May 2018.</p> <p>7. Report of Meetings Attended Mr Shuttlewood attended the NHW meeting Mrs Weston-Webb attended the Platt's Charity meeting.</p>	<p>ALL</p> <p>E.C.</p>
70818	<p><b><u>Planning</u></b></p> <p>None this month</p>	
70918	<p><b><u>Blue Box</u></b> – Circulated for All Councillors to Read</p>	
71018	<p><b><u>Correspondence</u></b></p> <p>1. LRALC Benefits of LRALC Membership The Clerk put the letter of benefits in the Blue Box for the Councillors to read.</p>	<p>E.C.</p>

Signed:

Date:

