

**Minutes of Cossington Parish Council held at Jubilee Hall,  
on Wednesday 18<sup>th</sup> March 2020 at 6:30p.m.**

Present:                    Mrs E Crowe - Clerk                    Mrs P Weston-Webb - Chairman  
                                 Mrs B Orridge                            Mr H Sanderson  
                                 Mr S Cobley

Action By

88220	<p><b><u>Apologies</u></b></p> <p>Mrs P Morelli-McKeon &amp; Cllr J Poland</p>	
88320	<p><b><u>Disclosure of Interest</u></b></p> <p>None this Month</p>	
88420	<p><b><u>Minutes of February's Meeting</u></b></p> <p>Agreed and signed by the Chairman</p>	
88520	<p><b><u>Public Questions</u></b></p> <p>1. Leicestershire County Councillor Update Nothing to report</p> <p>2. Charnwood Borough Councillor Update Nothing to report</p>	
88620	<p><b><u>Action Update</u></b></p> <p>1. Update re Severn Trent Water – Handover from laying a new sewerage pipe The Clerk has requested to Andrew &amp; Granger for an “as laid” map of the works Severn Trent have completed along with a date of when the pot holes will be filled and the completion of the surface to the driveway.</p> <p>2. Cossington Project Group – Receive ownership of a redundant pipe section The Council agreed to receive ownership of the 225mm cast-iron redundant pipe currently owned by Severn Trent Water, which is no longer in use and is surplus to their requirements. The pipe runs from the village carpark and across the Pond Field to the brook. The Parish Council will take ownership of the carpark section and authorise the Church Project Group (Cossington Parochial Church Council) to connect into it to take the storm water from the Church to the brook. The Council also notes that the Parochial Church Council will undertake full responsibility for the maintenance of this pipe and for any repairs to the car park surface that might be required following such maintenance.</p>	E.C.

Signed:

Date:

	<p>Given this undertaking, the Parish Council is content to invite Severn Trent Water to progress the necessary formalities to transfer ownership of this section of the pipe to the Parish Council in the first instance.</p> <p>3. VE Day Celebrations – 8th May 2020 The Council took the decision to cancel the VE Day Celebrations due to COVID-19.</p> <p>4. Neighbourhood Plan Update Due to Covid-19 the Neighbourhood Plan has been put on hold until further notice.</p> <p>5. Medieval Paintings – Old Rectory Nothing to report.</p> <p>6. Crab Tree Lane/Polly Peggs Land Registry The Council agreed for Mrs Weston-Webb to obtain a quote from Moss Solicitors for the Land Registry of Crab Tree Lane and Polly Peggs.</p> <p>7. Internal Audit The Councillors agreed to Redwood Pryor Ltd terms and conditions and costs of £230 + VAT and mileage to carry out the Internal Audit for the Financial Accounts year ending March 2020.</p> <p>8. Completion of Risk Assessment/Asset Register Mr Sanderson and the Clerk have completed the Risk Assessment of all the Parish Council assets. The Clerk to add the electrical box and lights in the memorial car park and around the War memorial to the asset register.</p> <p>9. General Maintenance Quotes The Council agreed for Mark Atkins to complete the annual maintenance works around the village including, rubbing down and painting of benches, commemorative plaques, washing down of the telephone box and notice boards.  Mr Weston-Webb to replace the rotten wood panels, rub down and paint the bench on Crab Tree Lane and on Main Street opposite no.60.</p> <p>10. Report of Meetings Mrs Weston-Webb attended Platts Meeting.</p>	P.W.W.
88720	<p><b><u>Planning</u></b></p> <p>None this month</p>	
88820	<p><b><u>Blue Box</u></b> – circulated to all</p>	
88920	<p><b><u>Correspondence</u></b></p> <p>1. Sileby Flood Warden – Request for LED Flood/Road Closure Signage The Parish Council agreed for the Clerk to write to Leicestershire County Council supporting the Flood Wardens request for LED flood/ road closure signage.</p>	E.C.

Signed:

Date:

89020	<p><b><u>Accounts</u></b></p> <p>Emma Crowe (Expenses) £35.41 LRALC Ltd – RFO Training £40.00</p> <p>Current Account: £6,455.81 Reserve Account: £20,864.26</p> <p>Proposed by: Mrs Orridge      Seconded by: Mr Sanderson</p>	
89120	<p><b><u>Clerks Report</u></b></p> <p>1. Lloyds Bank Account The Clerk is in the process of opening a bank account with Lloyds Bank.</p> <p>2. New Accounts System – Stripe The Council agreed for the Clerk to purchase Stripe account system.</p> <p>3. Delegated Authority For Decisions To Be Made If A Parish Council Meeting Can Not Take Place Due to COVID-19 In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The Clerk will communicate with Councillors via email to generate a decision. Monthly payments such as electricity, water, telephone and salaries will be authorised by two Councillors. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.</p> <p>The Council resolved to cancel the Parish Council meeting scheduled on 15th April 2020.</p> <p>The Council agreed for the Clerk to pay HMRC and the Clerks Salary in May.</p>	E.C.

**Next Meeting:** To be confirmed.

Meeting Closed at 20:05

Signed:

Date: