

**Minutes of Cossington Annual Parish Council held virtually by Zoom,
on Wednesday 20th May 2020 at 4:00p.m.**

Present: Mrs E Crowe - Clerk Mrs P Weston-Webb - Chairman
 Mrs B Orridge Mr H Sanderson
 Mr S Cobley Mrs P Morelli-McKeon

2 Members of the public present

Action By

89220	<u>Apologies</u> Cllr J Poland	
89320	<u>Election of Chairman</u> Mrs Weston-Webb was elected as Chairman	
89420	<u>Disclosure of Interest</u> Mrs Weston-Webb re Platt's Charity	
89520	<u>Minutes of March's Meeting</u> Agreed and signed by the Chairman	
89620	<u>Public Questions</u> 1. Leicestershire County Councillor Update A copy of the report was circulated by email to all Councillors 2. Charnwood Borough Councillor Update A copy of the report was circulated by email to all Councillors	
89720	<u>Annual Accounts 2019/2020 Annual Governance Statement & Certificate of Exemption to be considered, approved & signed</u> The annual internal audit for the financial year from April 2019 – March 2020 has been completed by Richard Willcocks. The Councillors considered and approved Section 1 – Annual Governance Statement 2019/20 of the annual return for the year end 31 st March 2020 and the Certificate of Exemption. The Chairman, Mrs P Weston-Webb and the Clerk, Mrs Crowe have signed the statement and Certificate of Exemption on behalf of the Council.	
89820	<u>Annual Accounts 2019/2020 Accounting Statement to be considered, approved & signed</u> The Councillors considered and approved Section 2 – Accounting Statements 2019/20 of the Annual return for the year end 31 st March 2020. The Chairman, Mrs P Weston-Webb and the Clerk, Mrs Crowe signed on behalf of the Parish Council.	

Signed:

Date:

	<p>3. Came & Co – Insurance Renewal Mr Sanderson is currently updating the Asset register for the Parish Council. Mr Sanderson is obtaining a quotation for the insurance and will distribute to all Councillors for a decision to be made via email before 31st May 2020.</p>	H.S.																														
90320	<p><u>Accounts</u></p> <p><u>April Payments agreed via Email</u></p> <table border="0"> <tr> <td>Ivan Landscapes</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>Cossington Jubilee Hall (Room hire)</td> <td style="text-align: right;">£189.00</td> </tr> <tr> <td>Leicestershire Gardens</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>CA Plus (Payroll Services)</td> <td style="text-align: right;">£18.00</td> </tr> </table> <p>Current Account: £6,455.81 Reserve Account: £20,867.92 (5th March)</p> <p><u>May Payments to be approved</u></p> <table border="0"> <tr> <td>Emma Crowe (Annual Zoom Subscription)</td> <td style="text-align: right;">£143.88</td> </tr> <tr> <td>James Toon & Sons (War Memorial & Repair to Pillar)</td> <td style="text-align: right;">£696.00</td> </tr> <tr> <td>LRALC Ltd (Membership Fee)</td> <td style="text-align: right;">£205.71</td> </tr> <tr> <td>Emma Crowe Expenses</td> <td style="text-align: right;">£46.51</td> </tr> <tr> <td>Emma Crowe Salary (6 months)</td> <td style="text-align: right;">£2,000.00</td> </tr> <tr> <td>HMRC (Clerk Tax)</td> <td style="text-align: right;">£500.00</td> </tr> <tr> <td>Leicestershire Gardens</td> <td style="text-align: right;">£150.00</td> </tr> <tr> <td>Redwood Pryor Ltd (Internal Audit)</td> <td style="text-align: right;">£278.16</td> </tr> <tr> <td>Parish Precept</td> <td style="text-align: right;">+ £7,250.00</td> </tr> <tr> <td>HMRC VAT Return</td> <td style="text-align: right;">+£1,773.11</td> </tr> <tr> <td>Hiscox Insurance (Electrical Box)</td> <td style="text-align: right;">+£248.00</td> </tr> </table> <p>Current Account: £15,483.51 Reserve Account: £20,871.35</p> <p>Proposed by: Mrs Weston-Webb Seconded by: Mrs Orridge</p>	Ivan Landscapes	£70.00	Cossington Jubilee Hall (Room hire)	£189.00	Leicestershire Gardens	£150.00	CA Plus (Payroll Services)	£18.00	Emma Crowe (Annual Zoom Subscription)	£143.88	James Toon & Sons (War Memorial & Repair to Pillar)	£696.00	LRALC Ltd (Membership Fee)	£205.71	Emma Crowe Expenses	£46.51	Emma Crowe Salary (6 months)	£2,000.00	HMRC (Clerk Tax)	£500.00	Leicestershire Gardens	£150.00	Redwood Pryor Ltd (Internal Audit)	£278.16	Parish Precept	+ £7,250.00	HMRC VAT Return	+£1,773.11	Hiscox Insurance (Electrical Box)	+£248.00	
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90420	<p><u>Clerks Report</u></p> <p>1. Lloyds Bank Account The Clerk is in the process of opening a bank account with Lloyds Bank.</p> <p>2. New Accounts System – Scribe The Clerk informed the Councillors now that the year-end accounts are completed will look at downloading Scribe.</p> <p>3. Update re Charnwood Plan The Councillors agreed for the Clerk to write to Clare Clarke & Richard Bennett to ask for an update regarding the Charnwood Plan for Cossington. The Councillors requested for the Clerk to write to the owner of the land adjacent to Polly Pegg's to re-instate the pond which is dwindling away on the land.</p> <p>4. The Councillors thanked the Clerk and Mr Sanderson for completing the end of year accounts.</p>	<p>E.C.</p> <p>E.C.</p>																														

Signed:

Date:

	5. The Councillors thanked the Clerk for organising the display of pom-poms and bunting around the village for the VE Bank Holiday.	
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Next Meeting: Wednesday 17th June 2020 at 18:30hrs in the Jubilee Hall, Cossington.

Meeting Closed at 5pm

Signed:

Date: