

**MINUTES OF COSSINGTON PARISH COUNCIL ANNUAL
MEETING HELD AT JUBILEE HALL, COSSINGTON
ON WEDNESDAY 26th MAY 2016**

Present: Mrs P Weston-Webb
Mr A Shuttlewood
Mrs P Morelli-McKeon
Mrs B Orridge
Mr D Owen
Cllr. D Houseman
Mrs E Crowe Clerk

Members of the Public: Mr D Weston-Webb

Apologies: Cllr J Poland

0116 Election of Chairman

Mrs P Weston-Webb was elected as Chairman.

0216 Minutes of the Annual Meeting held on 20th May 2015

These were confirmed and signed.

0316 Chairman's Report

Mrs Weston-Webb gave out a copy of her report to all the Councillors.

0416 Constitution Guidelines/Standing Orders and Financial Regulations

The Constitution Guidelines, Standing Orders and Financial Regulations which were signed and agreed by all of the Councillors

0516 Annual Accounts

The Annual Internal Audit for the financial year from April 2015 – March 2016 have been completed by Richard Willcocks. The External Audit Forms were signed by Mrs P Webb, The Chairman in preparation for the Clerk to send to Grant Thornton. The Notice of Appointment of Date for the Exercise of Electors' Rights – Accounts for the Year Ended 31 March 2016 will be placed on the notice board for the public to view the accounts from 3rd June 2016 to 14th July 2016.

The Meeting closed at 6.50p.m. and was followed by the Parish Council Meeting.